
GOVERNANCE COUNCIL MEETING AGENDA MINUTES

Tuesday, August 28, 2018

5:30 pm

Community Room

- I. President's Comments
- II. Call to Order- 5:32pm
- III. Roll Call- Present: Laurie Wagner, Megan Sanders, Becky Lange, Sara Rogers, Bob Schulz, Holly Olsen, Mary Kaye Ristow, Julie DeWalt, Lori Wolff, Catherine Seifert, Rhonda Hare.
- IV. Approval of Agenda- Bob Schulz moved to approve. Sara Rogers seconded. The motion approved unanimously.
- V. Public Comment- Holly Olsen reported on the Fuel to Play 60 grant, in which the CEC was awarded \$1000 for a walking club and a composting system. This will be the 5th graders first project.
- VI. Approval of Minutes
 - A. July 24, 2018- Bob Schulz moved to approve. Sara Rogers seconded. The minutes were approved unanimously.
- VII. Grant Award Update
 - A. Budget Year One- This has been approved. We can start accessing the funds once Megan Sanders uploads into Wise Grants.
 - B. The DPI will conduct site visits at the CEC and is requesting annual breakdowns of performance measures.
- VIII. Administrator
 - A. Facilities Update- Current work is almost completed!
 - B. Open House Report- There was a great turnout and positive feedback from families.
 - C. CEC Budget Allocations- The CEC is in charge of all funds, from the SDW as well as the grant. Funds will be used to fulfill the mission and vision of the CEC.

D. School Store Request- It was requested that the council approved a \$1000.00 start up cost for the school store. The store will be a platform for real-world application of math concepts (making change, scheduling, ordering/pricing, etc.) as well as a resource for students/families to purchase supplies, trinkets and swag.

IX. School Visits and Trainings

A. DPI – Revisions and Requirements

B. WRCCS Requirements- We have fulfilled our requirements.

X. Governance Council

A. Marketing

1. Sign Design Options- Sara Rogers moved to revisit the logo design. There was no second. Megan Sanders will gather information and sign design options from various companies and will present them to the council before any decisions are made.

B. CEC Explorer

1. Update and Feedback- The latest edition was distributed at the open house event. It will also get distributed to area businesses.

C. Goal Setting Revisited

1. Community Garden- A task group was formed to plan for the move of the community garden to the CEC grounds. The group members are Becky Lange, Rhonda Hare and Catherine Seifert.

2. School Store- This was covered in a previous agenda section.

3. Music Program- Orff instruments have been purchased for use at the start of the school year.

4. Public Relations- We will try for another tv spot mid-year perhaps, as well as hosting a SDW Board meeting in the CEC multi-purpose room.

D. Recruitment Process

1. Possible Meeting Date Change- A motion was made by Bob Schulz to change the general meeting date to the 4th Thursday of the month. Sara Rogers seconded. The motion was approved unanimously. The next general council meeting will be Thursday, Sept. 27th at 5:30pm.

2. Recruitment Tools

E. GC Handbook

1. Approval Governance Council Expectations

2. Administrator Job Description

3. Self-Evaluation Tool – next steps

F. Committee Meeting Schedule

1. Reminder and Confirmation

2. Next Steps
- G. 501(c)(3) Application
 1. Status Update
- H. Grant Writing Committee Report – Secretary, Becky Lange
 1. Update
- I. Fundraising Committee
 1. Goal Setting- Our goal is to bring in \$12,000.00.
 2. Scrip- Further information about starting a Scrip program will be gathered and discussed.
 3. Cookbook Task Group Report- Smaller editions will be available to start out and gauge interest.
- J. Upcoming Meetings
 1. Regular GC Meeting; September 27, 2018

XI. Adjournment

Governance Board Members

Megan Sanders: President	Bill Lipschultz
Sara Rogers: Vice President	Sophia Butkiewicz
Bob Schulz: Treasurer	Laurie Wagner
Becky Lange: Secretary	