
GOVERNANCE COUNCIL MEETING MINUTES

Tuesday, April 24, 2018

5:30 pm

Computer Lab

- I. President's Comments
- II. Call to Order- 5:34pm by Megan Sanders.
- III. Roll Call- Present: Bob Schulz, Bill Lipschultz, Megan Sanders, Becky Lange, Sophia Butkiewicz, Sara Rogers
- IV. Approval of Agenda- Bob Schulz moved, Sara Rogers seconded the motion. It was passed unanimously to approve the agenda.
- V. Public Comment- None.
- VI. Approval of Minutes
 - A. March 20, 2018- Motion was made by Bob Schulz and seconded by Sophia Butkiewicz. Minutes were approved unanimously.
- VII. Administrator Report
 - A. Hiring announcement and slots available- Rhonda Hare reported the SDW approval of Advisor- hire Holly Olsen.
 - B. Enrollment discussion – A motion and discussion was held to approve the acceptance of a 5th grade student on the top of the waiting list, since another 5th grade student, who was previously accepted, opted not to attend the CEC for the 2018/2019 school year. Bob Schulz moved to accept the wait-list 5th grader and Bill Lipschultz seconded. The council approved unanimously.
- VIII. Open Meeting Law
 - A. Create document for GC handbook on google docs- The GC worked briefly on adding a few "quick tips" to a document highlighting some basics of Open Meeting Law. This compilation will be added upon as needed.
- IX. Annual Report
 - A. Revisit Power Point - A list of tasks/projects that are upcoming for the GC was overviewed.
 - B. Next Steps

X. Governance Council

A. ISN TRAINING Debrief

1. Reports from members present- Several members of the GC attended the Innovative Schools Network conference and reported on some key take-aways. It was learned in one conference session that the notification date of the Federal grant that the CEC applied has been pushed back to July 1.

B. GC Newsletter – Sara Rogers

1. Status- The GC viewed a draft of the first issue which is set to distribute the first week of May.

C. Treasurer's Report –

1. 501(c)(3) status of application- Bob Schulz reported that the application is still in progress. The CEC does have its EIN number now.

D. Conflict of Interest Policy

1. Policy- Conflict of Interest written responses are needed from all GC officers. A Conflict of Interest Task Group was formed and includes Bob Schulz, Megan Sanders, Sandy Robinson and Sara Z. They will work off of a template from the IRS website.

E. Bylaws

1. Review changes made by attorney
2. Discussion to change committee wording- The Grant Committee will report to the GC every month at the regular meeting as to what grants have been applied for and/or awarded. If a grant is for \$1500 or less, the CEC administrator may approve without bringing it forth to the GC. Bob Schulz moved to approve and Sara Rogers seconded. The GC approved the new wording for the Grant Committee description unanimously.

F. Fundraising Committee – Sara Rogers

1. Rummage sale status update- The Upcycle sale will be held on Saturday, June 2nd. The Fundraising Committee will meet on Friday mornings around 10:30am.

G. Facilities Task Group

1. Regular Meetings- The Facilities Task Group will meet Friday mornings at 9:30am.
2. Update- Construction on the CEC spaces will tentatively begin June 11th.

H. Upcoming Meetings

1. #WaupacaWay2K30 April 26, 2018
2. Regular GC Meeting April 22, 2018
3. Facilities Task Group April 27, 2018
4. Upcoming School Visits - Rhonda

A School Year Calendar Task Group has been formed and includes the CEC administrator and the CEC advisors.

XI. Adjournment- Bob Schulz moved to adjourn and Sara Rogers seconded. The GC unanimously approved the adjournment at 7:35pm.

Governance Board Members

Megan Sanders: President	Bill Lipschultz
Sara Rogers: Vice President	Zach Preboski
Bob Schulz: Treasurer	Sophia Butkiewicz
Becky Lange: Secretary	